

**Minot Park Board Minutes
October 20, 2009**

The Minot Park Board met on October 20, 2009 at 7:30 PM in the Municipal Courtroom.

Members Present: Robert Petry, Ron Bieri, Connie Feist, and Cliff Hovda. Also present were Ron Merritt and Cindy Thomas. Robert Walstad was not present at the meeting.

The meeting was opened with the Pledge of Allegiance.

Personal Appearances: Pam Karpenko appeared before the Board on behalf of Power of the Purse, an organization dedicated to supporting women and children's issues. They would like the Board to approve the concept of a handicapped playground to be purchased by their organization. They would secure the funding for both the purchase and installation of the equipment. The Park District would be responsible for the land required for the structure and the maintenance of the structure as well. Bieri stated he had questioned if Oak Park was the best place for another playground. Discussion was held as to the location of the structure. After discussion, motion by Feist, second by Bieri to support the Power of the Purse endeavor, approval to apply for grants for the project, along with dedicated land at Oak Park for the structure and the guaranteed maintenance of the equipment. Ken Kitzman, Minot Area Community Foundation, stated they are hoping to raise \$150,000.00-\$200,000.00 towards this project. On roll call, all members voted yes.

Brian Deaver, Albertson Consulting, attended the meeting to field any questions regarding the software proposal. Feist reported both Albertson Consulting and Brady Martz had attended the meeting with presentations of accounting software. The committee had asked the administration to make a recommendation to the Board. Merritt stated both packages would cover our needs, however between the cost and needs of the park district, the staff felt the QuickBooks package would better suit the Park District. Motion by Petry, second by Bieri to approve the purchase of the software package presented by Brady Martz and recommended by the Director. On roll call, all members voted yes.

Motion by Bieri, second by Feist to approve the minutes from the September 9, 2009 Committee of the Whole meeting. Motion carried.

Motion by Feist, second by Bieri to approve the minutes from the September 15, 2009 regular park board meeting. Motion carried.

Motion by Petry, second by Feist to approve the minutes from the October 6, 2009 Committee of the Whole meeting. Motion carried.

Motion by Bieri, second by Feist to approve bills for \$246,781.41. On roll call, all members voted yes.

Motion by Bieri, second by Feist to approve salaries for \$144,518.66. On roll call, all members voted yes.

Golf Committee Report: There were no recommendations from the committee. Hovda reported the paving projects are on hold at this point, as there are no contractors to commit to the project yet this fall.

Zoo Committee Report: There were no recommendations from the committee. Hovda reported the accreditation has been tabled for the next year, and the accreditation team will be back next year to look over policies and procedures.

Parks Committee Report: Motion by Bieri, second by Feist to allow ALS to hold a walk in Oak Park on May 15, 2010 and close the back loop to traffic from 7:30 am- 12:00 Noon. Motion carried.

Administration Committee Report: Discussion was held regarding property on 4th Ave. NE behind Roosevelt Park. The owner had approached the Park Board to see if there was any interest in owning the property. After discussion, the Board would agree it would be worth pursuing and gave Merritt permission to continue dialogue with the property owner regarding price, etc.

Bieri then stated he felt the lot behind the Original should be put up for sale by the Park District. Merritt stated he had looked into the property and it is a buildable lot. Petry felt the Board needed to make sure that whomever purchases the land does not use it for a parking lot, as it was given to the park by the City when there were issues with the bar using it for overflow parking.

Discussion was then held regarding the replacement of the Park Attorney. Motion by Feist, second by Bieri to allow Merritt to contact the Ward County Bar Association to pursue interest in the position. If there are several people interested, the administration committee could meet with them individually and bring a recommendation back to the Board. Motion carried.

Motion by Bieri, second by Petry to approve the following liquor permits:

Minot Convention & Visitors Bureau	SHA	Promotion
FSC 164 th	Roosevelt #14	Squadron picnic

Motion carried.

Other Business: Merritt reported a check had been received from FEMA for the flood related expenses at Souris Valley Golf Course. We can now send the paperwork off for the remainder of the money due from the State Water Commission for the work done on #8 wall. Merritt also reported he had secured financing for the new zamboni that arrived at the rink on Monday. The note is for approximately \$64,000.00 at an interest rate of 3.69%. Hovda questioned if the advertising money would be put towards this note. Merritt felt that it would.

Director's Report: Merritt reported he had attended the National Park and Recreation Conference in Salt Lake City, UT last week. He stated there were some excellent sessions held during the conference. He had attended a seminar that related to bike parks and felt he was at least actually able to speak the language when he meets with the user group.

Commissioner's Reports: Feist reported she had attended a Government Affairs committee meeting last week. She reported the County Commissioners are going paperless with their agendas. They will all have their own laptops. She felt the Park District might want to follow suit.

Petry stated he did not understand the hold up on the cart path project. If it is not done this fall, he wondered if it would be a spring project or wait until fall again. Merritt reported the problem with paving is that it does disrupt the course; therefore, it is hard to find a time to get it done. Hovda felt that if it is not done this fall, it needs to be a spring project.

There being no further business, the meeting was adjourned.

Cindy Thomas, clerk

Cliff Hovda, Vice-President