

MINOT PARK DISTRICT
REQUEST FOR PROPOSAL

Sealed proposal may be hand delivered or mailed to the Clerk of the Minot Park District Board of Commissioners at 420 3rd Ave SW, PO Box 538, Minot, ND, 58702. All proposals must be received by 11:30 AM local time on Wednesday, August 31, 2011, at which time the Proposals will be opened and publicly read for the following:

ASSISTANCE WITH FEMA PUBLIC ASSISTANCE GRANT MANAGEMENT

Proposal documents must be clearly marked **“FEMA ASSISTANCE PROPOSAL”**.

Complete specifications or additional information may be obtained upon application to the Minot Park District Office. Contact minotparks@srt.com, or telephone (701) 857-4136. Proposals received after closing time will be returned unopened.

Any questions concerning the proposal should be addressed and submitted to:

Ron Merritt, Executive Director
420 3rd Ave SW, PO Box 538 – Minot, ND 58702
(701) 857-4136 or ronrpz@srt.com

The Minot Park District adheres to the American with Disabilities Act and will make reasonable modifications for access to Park District services, programs and activities. Requests must be made at least 48 hours in advance of the event in order to allow the Park District time to provide the requested services.

The Minot Park District reserves the right to accept or reject any or all proposals, to award proposals on a split-order basis by item number when applicable, to waive any proposal informalities and to re-advertise for proposals when deemed in the best interest of the Minot Park District.

Cindy Thomas
Clerk
Minot Park Board

Ron Merritt
Executive Director
Minot Park District